

DRAFT MINUTES

CHEARSLEY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 19TH MARCH 2018 IN THE CRICKET CLUB AT 7.30PM

PRESENT

Councillors:	Nic Brown (NB), John Lewis (JL), Julia Witcher (JW)
Parish Clerk:	Helen Spurgeon
Responsible Finance Officer:	Robert Parkes (RP)
Parishioners:	There were 6 Parishioners

DECLARATIONS OF INTEREST

There were no interests declared.

PARISHIONERS QUESTION TIME

A parishioner expressed strong support for the planning application for a new driveway at Regency Cottage, Watts Green.

1. APOLOGIES

Michael Edmonds (**ME**), Martin Hearmon (**MH**), John Howard (**JH**), Paul Bown (**PAB**), Michael Hawkett, Clive Harriss

2. APPROVAL OF FEBRUARY 2018 MINUTES

A slight amendment was made then the Minutes were **agreed** as a true record and signed by Chairman, Nic Brown.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- **Granite setts.** With reference to stones coming off the drive onto the road at 7 Church Lane, **ACTION: NB to speak to Dave Smith at TfB to find out if there is a stipulation to have granite setts.**
- **Stockwell on Church Lane.** Grants: **ACTION: JH to identify 2 or 3 community charities and liaise with Derek Allen regarding work required.**
- **Grit bins.** Bins are to be repaired by Bucks Landscapes and a new one to be located by Stoney Furlong. Work to be carried out in the next month.
- **War Memorial repair and conservation.** **ACTION: JL to produce requirement statement for contractors to quote against.** Advice from other parishes, such as Shabbington and Thame, who have completed similar projects needs to be sought.
- **Bus stop.** **ACTION: JH to look at the installation of a noticeboard inside the bus shelter to display children's art work.**
- **TfB focus group.** **JW** attended this meeting on 14th March.
- **AVM location.** The Annual Village Meeting is booked for 16th April in the new Village Hall.

4. PLANNING

- **18/00627/APP – Regency Cottage, Watts Green, Chearsley HP18 0DD**
The PC formally agreed to support this application. The new driveway will take traffic away from the lanes. **ACTION: Clerk to submit response to AVDC.**
- **18/00706/APP & 18/00707/ALB – Old House, School Lane, Chearsley HP18 0BT**

Following a site visit, the PC formally agreed to support this application which will restore the house to its former glory. **ACTION: Clerk to submit response to AVDC.**

- **18/00766/APP – Fairview Cottage, Bernards Close, Chearsley HP18 0BY**

The PC formally agreed to oppose this application. A number of public comments have been received on the AVDC planning portal. JL expressed the view that this application presents further infill development, extra traffic in the lanes, increases overcrowding and loss of light. The PC gave the Chairman delegated powers to formulate the suggested reasons for refusal for the Clerk to formally submit.

5. CORRESPONDENCE

There was no correspondence outside the Agenda items.

6. CONTRIBUTIONS FROM AVDC AND BCC COUNCILLORS

No councillors present.

7. FINANCE

- The monthly finance report has been circulated to Councillors along with draft accounts for the full year.
- It was agreed to close the second Lloyds Business account. This account was established to allow payments from AVDC to the Village Hall to be filtered through the PC but without distorting its own figures. The last payment has been made, so the account is no longer needed.
- Orders for Payment
The PC agreed to approve the last 3 items listed (*)
 - Venetia Davies (website design) £1500
 - N S W Property Services £35
 - Cricket Club rental £20.
 - H Spurgeon £230
 - Bank charges £6.50
 - Four seasons tree care £1620
 - M P Printers £40*
 - H Spurgeon £51.75*
 - Venetia Davies (website design) £300*
- It was agreed to purchase a laptop and printer for the use of the Clerk with a budget of £650. The ongoing cost of software (Office 365) was also agreed.

8. REPORTS FROM COUNCILLORS ATTENDING MEETINGS AND OUTSIDE ORGANISATIONS

- **Councillors JH and PAB** attended the Planning Liaison Conference at AVDC. Slides from the conference have been circulated to Councillors by email.
- **Councillor JL** attended the Haddenham & Long Crendon Local Area Forum meeting. Notes from this meeting will be appended to the minutes. Parishioners are encouraged to complete the Bucks Freight Strategy survey. **ACTION: JL to add a note on the PC website and to ask Margaret Morbey to put a note in the Chearsley News requesting parishioners complete the survey.**
- The **Clerk** attended a General Data Protection and Freedom of Information training session. It is still unclear who can be the Data Protection Officer. **ACTION: RP to ask Jackie Porteous if she could undertake this role.**

9. SILENT SOLDIER CAMPAIGN

This campaign, run by the Royal British Legion, involves giving a donation to receive a Silent Soldier silhouette to display in the village until the end of December 2018 to commemorate the 100th anniversary of World War One. The PC agreed to support the campaign with a £100 donation to the RBL. The Silent Soldier could be situated on the Village Green or by the war memorial.

10. ANNUAL VILLAGE MEETING

NB, JH and **JL** will decide on the format of the presentation for the AVM and circulate it to the other Councillors for approval. The AVM is planned to take place in the new Village Hall on 16th April.

11. VILLAGE TREE WORKS

Councillors agreed for **NB** to issue a specification and obtain 3 quotes for work to around 14 trees the length of Church Lane. Bracken, elder and ivy need removing and the trees lightly pruning. **JL** is keen to protect any wildlife and not cut back too severely. **ACTION: NB to seek the advice of Mike Heybrook.**

12. NEIGHBOURHOOD PLAN

To be postponed to the next meeting when more Councillors are in attendance.

13. DEVOLUTION

To be postponed to the next meeting when more Councillors are in attendance.

14. UPDATE ON TRAFFIC CALMING WORKS

Concerns were expressed over delays to the works. **ACTION: JH to investigate.**

15. PARISHIONERS QUESTION TIME

A parishioner requested information on the works on the bridge to Cuddington. **NB** has spoken to Cllr Paul Irwin at AVDC but no information was available.

A parishioner asked whether any work was planned on the lime trees leading down to the church. **NB** responded that the trees would need shaping.

16. ITEMS FOR INFORMATION

- **JW** and **PAB** attended a very informative defibrillator training session in Cuddington. Similar training for all age groups needs to be organised in Chearsley once the new Village Hall is open. **JW** recommends a second defibrillator to be located by the Village Hall.
- **JW** brought to the attention of the meeting a road closure, which was published in the public notices of the Bucks Herald, for Chearsley Road, Long Crendon from the junction of Chilton Road to its junction with High Street from 31st March for electric cabling works to take place. The PC has received no notification from BCC for this closure. **ACTION: Clerk to investigate.**

17. DATE AND TIME OF NEXT MEETING in Chearsley Village Hall

- Monday 16th April 2018 at 7.30pm (Annual Village Meeting)
ACTION: Clerk to email Angela Gray to check that the Village Hall is on schedule.

Appendix - LAF Meeting 13 March 18. JL Notes.

JL attended for Chearsley PC. Herewith a summary of my notes from the meeting, in no particular order.

1. Meeting chaired by Paul Irwin as Clive Harriss delayed
2. Question of who can be the GDPR DPO – details to be issued
3. Potholes. Around 700 potholes outstanding around the county. Teams diverted recently to gritting work. £2m allocated to new 'plane & patch' scheme to start soon. Also 2 new jet patch machines available from April. New reporting website soon – 'Fix My Street'.
4. Speed awareness signs to be made available – wording tbd
5. Police Report. House crime down; cars & sheds up. Cache of around 1000 tools recovered but many unmarked – owners invited to claim. Advice to get valuable tools marked.
6. Kyle Banks – Community Links Officer. Report on their work – community lunch clubs doing well. Grants available.
7. LAF project funding 2018-19:
 - a. 5 projects recommended for approval. After discussion, 4 were approved in full plus initial funding for the 5th.
 - b. Total 2018/19 budget is £22.6k. The first 5 account for £14.3 leaving £8.3k for allocation. Further proposals must be submitted by 29 May.
 - c. Concern at the high costs being quoted by Bucks CC, plus their method of awarding contracts. Competitive? Agreed there will be a presentation on method and costing at the next meeting
8. AVDC Report. The NHBF fund was mentioned – bids for project funding are invited - £1m available. It was noted that this fund may not exist next year – this may be the last opportunity. Applications by end July 18. Micro-projects scheme also mentioned again – up to £1k available – awards every 2 months or so.
9. Bucks CC update. Secretary of State for Environment has indicated he is minded to adopt the Single County Unitary Council scheme recommended by Bucks CC, in favour of the separate North and South Councils alternative favoured by AVDC. Final consultation running to 25 May. Lots of discussion – largely personal opinions and not much help – followed.
10. Freight Strategy. Work that was largely initiated by Chearsley and Cuddington initiatives has resulted in a draft Freight Strategy now being published. Comments sought – details here www.buckscouncil.gov.uk/freight. *(JL Note: Everyone encouraged to respond to the survey – quite short although the Strategy is long and complex, The more Chearsley people that respond, the more impact we will have for our concerns).*