

CHEARSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 19TH OCTOBER 2020 BY VIDEO CONFERENCE AT 7.30PM WITH LIVE STREAM ON YOUTUBE

PRESENT

Councillors: Nic Brown (NB), Julia Witcher (JW), Martin Hearmon (MH), Keith Turnbull (KT), John Howard (JH)

Responsible Finance Officer: Robert Parkes (RP)

Parish Clerk: Helen Spurgeon

Officers: Ian Houseman

PARISHIONERS QUESTION TIME

A question was received from a parishioner regarding installing a CCTV camera, focused on the Winchendon / Chilton Road junction, suggesting this would record more evidence in support of the traffic surveys needed to have HGVs restricted from using the village roads. This is something that the PC need to consider, it will be on the agenda for the November meeting when all the councillors are in attendance. Long Crendon PC have offered to host a visit to UKSG who supplied the CCTV in Long Crendon. **ACTION: Clerk to circulate email from Long Crendon PC.**

A question was received from a parishioner asking if the PC could vote formally at meetings. Councillors agreed unanimously to vote by a show of hands which will be counted.

1. APOLOGIES

John Lewis (JL), Paul Bown (PAB)

2. DECLARATIONS OF INTEREST

There were no interests declared.

3. APPROVAL OF SEPTEMBER 2020 MINUTES

Minutes were **agreed** as a true record.

4. MATTERS ARISING FROM PREVIOUS MINUTES

- **VAHT Community Contribution.** JL has produced a draft invoice to VAHT for the Community Contribution. **ACTION: NB/JL to confirm the invoice has been sent.**
- **Stockwell.** **ACTION: PAB to arrange for more vegetation to be cleared.** More detail is needed on potential eco support.
- **Haddenham Safe Walking and Cycling Group's request for signs** indicating the footpath route from Chearsley to Haddenham. **ACTION: Anthony Adams to update PC when possible.**
- **Long Crendon Surgery closure.** NB is having a telephone call tomorrow with Liz Wheaton, Committee and Government Advisor for Health and Adult Social Care in Bucks. The objective of the call is to understand the views of the village. Chearsley

are supporting Long Crendon. We need to understand what options are available.
NB will update the PC following the phone call.

- **Village Signposts.** **NB** has written to Colin Woolford at Bucks Council explaining what the PC would like to do in the way of pedestrian signage. **ACTION: NB to update Councillors at next meeting.**

5. PLANNING

No new planning applications.

6. CORRESPONDENCE

None.

7. CONTRIBUTIONS FROM BC COUNCILLORS

Elections are due to take place next May. **ACTION: NB to call Clive Harriss to ask him to join the next PC meeting.** This is specifically to discuss the resurfacing of the Aylesbury road from Llamas Lane to the crossroads towards Cuddington.

8. FINANCE

The monthly finance report has been circulated to councillors:

- **Income**
The second tranche of the precept, £17,500, was received at the end of September.
- **Payments**
Apart from regular, pre-authorized payments, the following payments have been made since the last report:

Wilko, stationery,	£2.50
Came and Co, insurance,	£453.73
Traffic Technology, SID, etc	£3741.60
Quayside Clothing, protective clothing,	£429.71

The standing order payment to the village hall continues.
At the month end, the bank account held £68,915.
- **Half year report**
Because of the large value, late payments made in September, the half year report has been updated and has already been reissued. The second precept receipt noted above is not taken into account because it relates to the second half-year.
- **Projects for the coming year**
As agreed at the last meeting, **JL** led a 'priority setting' meeting to establish the projects for the remainder of the present financial year, and lead to the preparation of the budget for 2021/22. The budget will be prepared in time to inform the precept setting timetable, as per Bucks Council.

9. REPORTS FROM COUNCILLORS ATTENDING MEETINGS AND OUTSIDE ORGANISATIONS

- **KT** submitted a response on behalf of Chearsley to the Community Board - Highways and Road Safety Sub Group questionnaire. Minutes from the meeting have also been circulated. Chearsley will be interested to get feedback from Cuddington PC on the build-out which is under construction at their village entrance on the Aylesbury side.

The speed limit will be reduced from 50mph to 40mph to 30mph. The cost is around £45k and some help may have been received from a new homes grant.

- The Speed Indicator Device (SID) will be going up on Wednesday and data can start to be collected. **KT** is waiting to hear from Colin Woolford regarding the poles on which the SID will be mounted. The pole by Prospect Cottage is still outstanding.
- A meeting took place at the end of September with Graham Hilary from TfB, who is chair of the Waddesdon Freight Project, and **NB, JL** and **JH**. The meeting was to discuss various issues in the village including the branch which was removed from the horse chestnut tree. Graham Hilary expressed that he is the first point of contact for any freight issues. He spoke to ASM regarding the newly seeded grass in Chearsley which was destroyed by one of their vehicles and the damage was put right very quickly. Photographic evidence is essential with these sort of incidents.

10. SUB-COMMITTEE DECISIONS FOR RATIFICATION

None.

11. OFFICERS' REPORTS

None.

12. TREE AND VERGE MATTERS

The tree and verge survey has been completed for Dark Lane, Shupps Lane, Watts Green, Church Lane and School Lane. Ian Houseman will circulate the spreadsheets to the PC. The outstanding tree work will be completed by Four Seasons shortly. **ACTION: A clean-up around the horse chestnut tree needs to be organised. This will require four volunteers.**

13. NEIGHBOURHOOD PLAN

NB has met with Ken Trew who wrote the Cuddington Neighbourhood Plan. A small group meeting is needed with Ken via Zoom. Councillors agreed unanimously in favour of a meeting. The Chearsley Village Plan could be expanded into a Neighbourhood Plan, which is concerned more with housing and the infrastructure to support it. **ACTION: NB to circulate Cuddington Neighbourhood Plan to councillors.**

14. PC POLICIES

Councillors agreed unanimously to adopt the Health and Safety Policy and the Risk Register. Councillors also agreed unanimously to adopt all current policies which can be updated at any point.

15. HCI JUNCTION UPDATE

Carried forward to next meeting.

16. REMEMBRANCE DAY

A small, socially distanced service lasting approximately 10 minutes will take place at the war memorial, where wreaths will be laid. A risk assessment will be carried out and QR codes will be displayed for track and trace purposes. **JW** is working on the arrangements with Reverend Richard Phillips. Councillors agreed unanimously on the plan.

17. PARISHIONERS QUESTION TIME

- The stile between **PAB**'s paddock and the lower Heybrook field is broken and dangerous. A gate needs to be installed on the diagonal run across.
- It was asked whether it is possible to have smaller bin lorries in the lanes so that they don't get churned up and the banks are preserved. **ACTION: NB to investigate.**

18. ITEMS FOR INFORMATION

- Derek Allen has volunteered to co-ordinate eco issues in the village. Bella Wall Morris has also expressed an interest and could be a youth representative. Councillors agreed unanimously for them to join the PC as officers.
- The question was raised as to whether drains clearance should be a permanent budget item. The drains should be cleared every 3 years by Bucks Council but this does not happen. There is a drainage problem at the bottom of Lower Green Lane. Colin Woolford is looking into this and there is an ongoing discussion with a local farmer. Clarification will be needed before the budget is set.
- **JH** thanked the volunteers who took part in the September traffic survey. The data is being analysed and the report will be ready shortly. There was heavy HGV traffic on the Winchendon and Crendon Roads but this was slightly down from July. Cuddington have seen an increase in traffic. HGV numbers and the behaviour of drivers remain a concern.
- It was commented that villagers need to ensure they are driving responsibly within the village.
- It was agreed to purchase a Christmas tree for the village green as usual. **JW** suggested making a community Christmas paper chain and is happy to co-ordinate this. Thought needs to be given to how we can support those who are alone at Christmas and would like more company. **JW** agreed to take this forward.
- **NB** has circulated information about nominating an Asset of Community Value. Councillors are asked to read through the information and send their views to **NB**.

19. DATE AND TIME OF NEXT MEETING

- Monday 16th November 2020 at 7.30pm by Zoom videoconference with live YouTube feed.