

DRAFT MINUTES

CHEARSLEY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 15th OCTOBER 2018 IN THE VILLAGE HALL AT 7.30PM

PRESENT

Councillors: Nic Brown (**NB**), John Lewis (**JL**), Paul Bown (**PAB**), John Howard (**JH**), Martin Hearmon (**MH**), Julia Witcher (**JW**)

Responsible Finance Officer: Robert Parkes (**RP**)

Parish Clerk: Helen Spurgeon

Parishioners: There were 5 Parishioners

PARISHIONERS QUESTION TIME

A parishioner commented on the village name plates, asking if we can straighten up the small sign on the left on the Crendon Road and remove the tiny signs on the Cuddington Road. Councillors explained that the work that has been carried out is unsatisfactory, the small signs are not what the PC requested. The signs on the Cuddington Road will be replaced by larger signs. The work will not be paid for until it is put right. A meeting was held with BCC on 25th September and we await their response.

A parishioner expressed her thanks to the PC for all their hard work.

1. APOLOGIES

Michael Edmonds (**ME**), Clive Harriss, Mike Hawkett

2. DECLARATIONS OF INTEREST

There were no interests declared.

3. APPROVAL OF SEPTEMBER 2018 MINUTES

Minutes were **agreed** as a true record and signed by **JL**.

4. MATTERS ARISING FROM PREVIOUS MINUTES

- **Footpaths Officer.** Anthony Adams has agreed to take on this role and has had a meeting with **NB**. **NB** has been researching the village records on local footpaths and has gathered some very helpful information which he has passed onto Anthony and will circulate to the PC.
- **Potholes.** A number of potholes in the village have been repaired and more have been marked up for repair.
- **Noticeboard at bus stop.** The possibility of installing a noticeboard inside the bus shelter to display children's art work is being explored. **JW** has received a quote for a wooden noticeboard and is finding out if it is weatherproof. A volunteer will be

needed to co-ordinate the supply of artwork. The majority of councillors were in agreement with the project. **ACTION: JW to produce a proposal.**

- **Transparency of Village Hall funding and spend for the build.** **ACTION: ME to approach the PCC to suggest this information is published.**
- **Meeting with South Stoke PC.** Due to time pressures **NB** suggested that we respond to South Stoke PC via email rather than arranging a meeting. **ACTION: Clerk to find out what information they require regarding our experiences with Rectory Homes.**

5. PLANNING

- **18/03360/APP – South Mead, Bernards Close, Chearsley HP18 0BY**
A site meeting will take place on Tuesday 16th October at 2.30pm. **PAB** has already looked at this application and has no objections.
- **18/03400/APP – Fairview Cottage, Bernards Close, Chearsley HP18 0BY**
A site meeting will take place on Tuesday 16th October at 2pm. **ACTION: Clerk to inform resident.** **PAB** objects to this application.

6. CORRESPONDENCE

There was none.

7. CONTRIBUTIONS FROM AVDC AND BCC COUNCILLORS

There were no councillors present from AVDC or BCC.

8. FINANCE

- The monthly finance report has been circulated to councillors.
- Orders for Payment
 - Pannell Kerr Foster £240
 - PA system £244
 - Printing £28
 - Poppy appeal £50
- At the present time, the bank balance stands at £57,000+. The second half of the precept, £17,000, was paid in September.
- **Devolved Services.** **JW** and **RP** attended a meeting with BCC on 4th October to find out more about the PC taking on devolved services such as grass cutting from BCC. **RP** had circulated a report summarising this meeting to the PC. A decision needs to be made by 30th November and the contract runs for 4 years. A discussion took place regarding how devolved services might work for Chearsley. There was broad agreement in principle to take on devolved grass cutting subject to further investigation. Grass cutting would need to be done by a professional company. **ACTION: JW to contact 2 companies to get quotes for grass cutting. PAB to send the BCC grass cutting maps to JW.**

9. REPORTS FROM COUNCILLORS ATTENDING MEETINGS AND OUTSIDE ORGANISATIONS

JW attended GDPR training. The course was very good and **JW** recommends others attend.

10. UPDATE ON TRAFFIC CALMING WORKS

A meeting took place with TfB on 25th September. The painting of 'dragon's teeth' at the village gateways, the narrowing of the road by the bus stop and the removal of centre lines are proposed. There is also a proposal by BCC for the resurfacing of approach roads, to include resurfacing the carriageway running through the village in the coming year. The decision about resurfacing should be made by the end of November, then the plans for the timing of the traffic calming works can be finalised. The PC are still waiting for feedback from TfB following the meeting.

ACTION: NB to clear vegetation in front of signs on Winchendon Road. **JH** to canvass opinion from residents of Lammas Lane on any visibility issues regarding exit from lane onto main Aylesbury Road.

The PC need to submit proposals for locating bollards at the corners of the village green and for pedestrian signs to the village hall and Church.

The PC need to decide what changes are needed at the horse chestnut junction. **ACTION: JH** to arrange a subgroup meeting before the next PC meeting.

11. SPEED SENTINEL

Keith Turnbull is co-ordinating the use of the Sentinel speed camera on behalf of the PC.

12. REVIEW OF PRIVACY NOTICE

Some councillors thought the privacy notice was too long and detailed for the needs of the PC. **ACTION: Clerk** to see if a shortened version is available. **PAB** to read and review the current document.

13. COMMUNITY WI-FI PHONEBOX

NB explained the proposed project to locate a K6 red phone box in the location of the old telephone kiosk. This would serve as a wi-fi hot spot, book exchange and information centre for the village. The cost of the project would be around £4,500 - £5,000 with the LAF funding approx. £4,000 of the cost. Councillors and parishioners had mixed views on the project so it was decided not to proceed.

14. STOCKWELL RESTORATION PROJECT

The pipework from the springs is broken. It will need tracing and repairing.

A meeting took place with the Heybrooks to look at the clearance of scrub and pruning on Church Lane. The Heybrooks agreed for the work to be done. Quotes will be obtained.

A further meeting with Derek Allen is needed and a project manager will need to be appointed.

15. WAR MEMORIAL UPDATE, SILENT SOLDIER AND REMEMBRANCE DAY

- Four quotes have now been received to professionally clean up the war memorial, ranging from £2370 to £1068. **JL** will clarify the detail to ensure all quotes cover the same specification.
- A Silent Soldier silhouette has been ordered from the Royal British Legion. This will be placed next to the war memorial.

- The arrangements for the Chearsley Remembers event on Remembrance Day are in hand. The PA system has been procured, the road closure applied for, refreshments organised and flyers printed. A flyer will be put through every letterbox in the village.

16. TO AGREE DATES FOR THE 2019 AVM AND AGM

It was agreed in principle to hold the AVM on 18th March and the AGM on 20th May.

17. PARISHIONERS QUESTION TIME

There were no questions.

18. ITEMS FOR INFORMATION

The December PC meeting will be moved from 17th December to 10th December and this will now be a budget setting meeting.

19. DATE AND TIME OF NEXT MEETING in Chearsley Village Hall

- Monday 19th November 2018 at 7.30pm