

DRAFT MINUTES

CHEARSLEY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 16th JULY 2018 IN THE VILLAGE HALL AT
7.30PM

PRESENT

Councillors: Julia Witcher (**JW**), Paul Bown (**PAB**), John Howard (**JH**), Martin Hearmon (**MH**), Clive Harriss

Responsible Finance Officer: Robert Parkes (**RP**)

Parish Clerk: Helen Spurgeon

Parishioners: There was 1 Parishioner

DECLARATIONS OF INTEREST

There were no interests declared.

PARISHIONERS QUESTION TIME

A Parishioner commented that the Village Green was becoming cluttered with advertising boards. It was agreed that only village events should be advertised on there. **ACTION: PB to arrange removal of the estate agents sign from the green.**

A Parishioner commented on the number of David Einig HGVs coming through the village. They are making deliveries to the recycling plant at Calvert. Concerns have already been expressed to TfB. The villages need to work together through the forum that has been established to find a solution.

1. APOLOGIES

Nic Brown (**NB**), John Lewis (**JL**), Michael Edmonds (**ME**)

2. APPROVAL OF JUNE 2018 MINUTES

Minutes were **agreed** as a true record and signed by **JH**.

3. MATTERS ARISING FROM PREVIOUS MINUTES

- **Footpaths Officer.** **ACTION: NB to approach Anthony Adams regarding this role.**
- **Potholes Bernards Close.** **ACTION: NB to follow up with Cllr Clive Harriss.**
- **War Memorial repair and conservation.** **ACTION: JL to produce requirement statement for contractors to quote against.**
- **Bus stop.** **ACTION: JH to look at the installation of a noticeboard inside the bus shelter to display children's art work.**
- **Traffic calming works.** The 3 gates at the entrances to the village have been repainted. BCC hope to complete phase 1 by the end of August.

- **Transparency of Village Hall funding and spend for the build.** ACTION: ME to approach the PCC to suggest this information is published.
- **GDPR policies and procedures.** To be completed by the next meeting. ACTION: Clerk to liaise with NB.
- **Jubilee bench.** This has been purchased.
- **Roadman/roadwoman proposal.** It was agreed that this is a good idea in principal. The cost will need to go in the budget and the detail needs to be looked at.

4. PLANNING

- **18/02089/APP – Donnalea, Aylesbury Road, Chearsley HP18 OBS**
Following a site visit, the PC has no objections. ACTION: Clerk to submit to AVDC.
- The following planning applications have all been approved by AVDC:
18/00706/APP Old School House
18/01447/APP Atholl Brae
18/00627/APP Regency Cottage
16/03565/APP 2-4 Winchendon Road
PB suggested writing to each of the residents asking them to be considerate whilst their building work is taking place with regards to lorries in the narrow lanes, protection of grass verges, construction traffic etc. ACTION: Clerk to write letters to residents. A letter needs to be written to VAHT requesting a discussion over landscaping for the 2-4 Winchendon Road development.
- PB requested that at a future meeting the PC discuss how to record the number of votes supporting or opposing a planning application. It was suggested this could be recorded on the AVDC planning application comment form.

5. CORRESPONDENCE

There was no correspondence outside the Agenda items.

6. CONTRIBUTIONS FROM AVDC AND BCC COUNCILLORS

An update from Clive Harriss on BCC:

- Roads are now being repaired more quickly.
- We are still waiting for the outcome on the unitary council.
- The change in leadership at AVDC means a closer relationship with BCC.
- Oxford to Cambridge expressway - still waiting for a decision on the chosen route.

7. FINANCE

- The monthly finance report has been circulated to Councillors.
- Orders for Payment
 - H Spurgeon, expenses £9.71
 - Bank charges £6.50
 - BALC £78.80
 - AGM £150
 - Memorial bench £390

- Receipts for the first three months are £20,740, being the first instalment of the precept and the recovery of VAT paid in 2017/8.
- In the first quarter of the year, there has been very little expenditure. There is no comparison with budget, because costs are falling well behind due mainly to the delay in the traffic calming project. The current bank balance is £40,600.

8. REPORTS FROM COUNCILLORS ATTENDING MEETINGS AND OUTSIDE ORGANISATIONS

- TfB Freight Strategy Workshop, 21st June, was attended by **JH** and **MH**. The meeting highlighted that Traffic Regulation Orders for villages were not always practical. This forum will now meet regularly, and it is hoped this will deliver results. A positive meeting.
- LAF meeting, 3rd July, was attended by **JH**. £11,698 is still available for LAF supported 'Transport Projects' for 2018/19. Chearsley have already registered an interest. Funding is also available for 'Community (Non-Transport) Projects' for 2019/20. This could be an opportunity to secure financial support for the restoration of the Stockwell or the replacement of the play park. **ACTION: JH to send out a note to hold a 'working group' in August to develop some specific proposals for LAF funding.** Deadline for applications is the end of August.

9. DONATION TOWARDS THE RUNNING COSTS OF OXFORDSHIRE SOUTH AND THE VALE CITIZENS ADVICE

This is not in the budget for the current financial year but will be considered for next year.

10. GDPR TRAINING FOR PARISH COUNCIL AND COUNCILLORS

It was agreed that **JL** and **JW** will attend on 25th September. **ACTION: Clerk to book 2 places.**

11. TO AGREE PC APPROVAL TO PAY FOR VILLAGE HALL HIRE FOR DEFIBRILLATOR TRAINING SESSIONS

It was suggested that 2 training sessions of 20 people each would probably be sufficient. It was agreed to ask if the Village Hall could be hired without charge for these sessions.

ACTION: MH to ask the question. If not, then the PC would pay for the hall hire. A second defibrillator for the Village Hall needs to be considered.

12. PARISHIONERS QUESTION TIME

There were no questions.

13. ITEMS FOR INFORMATION

- There has been damage to the bank of the Village Green outside Byeways Cottage and Prospect Cottage due to vehicles mounting the kerb. **NB** has suggested locating a couple of rustic boulders there to deter vehicles turning into the slip road. Councillors commented that other areas of the village are affected in the same way and felt that a broader discussion was needed regarding bollards around the Village Green.

- The state of the grass verges adjacent to the Village Hall following the building work was discussed. The damage needs to be made good. **ACTION: Clerk to contact Antonia Stratford.**
- In March 2017 the owners of The Boot wrote to the PC offering to make a significant financial contribution to the PC towards kerb repairs following damage caused by vehicles delivering to their property during the renovation works. **ACTION: NB & JL to update PC on progress of discussions.**
- Approval was agreed to pay for the urgent tree work on Church Lane.
- The new jubilee bench by the war memorial needs installing asap as the old one is completely broken.

14. DATE AND TIME OF NEXT MEETING in Chearsley Village Hall

- Monday 17th September 2018 at 7.30pm