

DRAFT MINUTES

CHEARSLEY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 19th NOVEMBER 2018 IN THE VILLAGE HALL AT 7.30PM

PRESENT

Councillors: Nic Brown (**NB**), John Lewis (**JL**), Paul Bown (**PAB**), John Howard (**JH**), Martin Hearmon (**MH**), Julia Witcher (**JW**)

Responsible Finance Officer: Robert Parkes (**RP**)

Parish Clerk: Helen Spurgeon

Parishioners: There were 3 Parishioners

There were a few moments of quiet contemplation in memory of Councillor Michael Edmonds.

PARISHIONERS QUESTION TIME

A parishioner talked about advertising on the Green and requested that the sandwich boards be removed in order to keep the rural view. Councillors wish to support the pub and shop but perhaps a compromise can be reached. The signs could perhaps be relocated to the opposite side of the road and the quality of the signs improved. There is also a CHUF sign outside the Village Hall. **ACTION: NB to approach the shop and pub with a proposal.**

1. APOLOGIES

No apologies had been received.

2. DECLARATIONS OF INTEREST

There were no interests declared.

3. APPROVAL OF OCTOBER 2018 MINUTES

Minutes were **agreed** as a true record and signed by **NB**.

4. MATTERS ARISING FROM PREVIOUS MINUTES

- **Footpaths.** **ACTION: NB to circulate the information on footpaths to Councillors.**
- **Potholes.** A number of potholes in the village have been repaired and more have been marked up for repair.
- **Noticeboard at bus stop.** The possibility of installing a noticeboard inside the bus shelter to display children's art work is being explored. **ACTION: JW to produce a proposal.**
- **Meeting with South Stoke PC regarding Rectory Homes.** **ACTION: Clerk to send email correspondence to NB.**
- **Review of privacy notice.** **ACTION: Clerk to circulate Little Marlow PC's privacy notice to Councillors for their review to see if this could be amended and adopted for Chearsley PC.**

5. PLANNING

- **18/03176/ALB – The Rosary, Dark Lane, Chearsley HP18 0DA**
ACTION: Clerk to submit no objections to AVDC.
- **18/03974/APP – Gardeners Cottage, Chilton Road, Chearsley HP18 0DN**
A site meeting will take place on Friday 30th November at 10am.
- Councillors were aware of two other planning applications for Willow Corner and Hollywood. **ACTION: Clerk to check consultee in tray on AVDC planning portal and inform Councillors if PC consultation is required.**

6. CORRESPONDENCE

- **JH** had received an email acknowledgement from BCC regarding the Sapphire/Arriva 280 bus incident on 16th August. It stated they would respond within 14 days by 24th November.
- Correspondence had been received from Alexandra Wall Morris at Willow Corner regarding her proposed extension. **ACTION: Clerk to respond with letter of acknowledgement.**

7. CONTRIBUTIONS FROM AVDC AND BCC COUNCILLORS

There were no councillors present from AVDC or BCC.

8. FINANCE

- The monthly finance report has been circulated to councillors.
- Orders for Payment
 - H Spurgeon £250
 - V H Committee £12
 - Royal British Legion £250
 - NGW £620.67
- At the present time, the bank balance stands at £56,264
- **Devolved Services.** In light of the recent unitary announcement at BCC, the devolution service offer for 2019 is no longer open to Local Councils who do not already have devolved services. **JW** will still meet with the grass cutting contractor. This will be discussed further at the budget meeting.
- **Budget 2019/20.** The meeting will take place on 29th November at 3.30pm, venue tbc.
- It was agreed to pay the Clerk home office expenses at £15 per month from 1st September 2018.

9. REPORTS FROM COUNCILLORS ATTENDING MEETINGS AND OUTSIDE ORGANISATIONS

There have been no meetings.

10. UPDATE ON TRAFFIC CALMING WORKS

- An email response had been received today from BCC regarding village nameplates and pedestrian signs but it did not fully answer all of our questions. A full report is anticipated by the end of the week. **JH** will respond to the email.

- Horse chestnut junction. **JL** has prepared a brief which will go out to traffic management consultants for a full feasibility study of road junction improvements at the horse chestnut junction. Councillors agreed to proceed with issuing the brief and commented it was a very good and comprehensive piece of work.

11. WAR MEMORIAL UPDATE

- **JL** has now received quotes from four potential suppliers to professionally clean up the war memorial and followed up with telephone clarifications with each. Following some analysis, **JL** has a preferred supplier to carry out the work and recommends applying for a grant. Councillors agreed to proceed with **JL**'s recommendation.
- Stage 2 of the Chearsley Remembers event will take place on the evening of 29th November.

12. CHURCH LANE, TREE AND SCRUB CLEARANCE WORKS

- **PAB** had received 2 quotes from Four Seasons Tree Care for potential work to the 3 lime trees in Lower Green Lane. Councillors agreed to proceed with option 1 at a cost of £425 to remove lower growth to raise the crowns to around 4.5 metres over the ground.
- A discussion took place around the tree and scrub clearance works on Church Lane. The lime trees were supplied by the PC but are located on the Heybrook's land. They are in need of work. It is unclear who is responsible for these trees. **ACTION: JL to speak with the Heybrooks regarding the lime trees.** Councillors approved for the rest of the work to go ahead.

13. 'SANDWICH BOARDS' ON GREEN AND OUTSIDE VILLAGE HALL

This item was already covered under Parishioners Question Time at the start of the meeting.

14. POSSIBLE VILLAGE HALL RENTAL ON MONDAY EVENINGS

The PC have been asked if it is possible to move their regular Monday evening monthly meeting due to an enquiry about a possible weekly village hall rental on a Monday evening. Unfortunately, it is very difficult for the PC to move their meeting. There is however a second room available.

15. PARISHIONERS QUESTION TIME

A Parishioner commented that BCC had done a good job filling some pot holes so that she was more easily able to get around on her mobility scooter.

16. ITEMS FOR INFORMATION

In light of the recent unitary announcement at BCC, it is likely that local elections will be deferred from May 2019 to May 2020.

17. DATE AND TIME OF NEXT MEETING in Chearsley Village Hall

- Monday 10th December 2018 at 7.30pm (budget setting meeting) TBC
- Monday 21st January 2019 at 7.30pm (Parish Council meeting)